

## Note Taking Guide

### Legal Update:

What are the connections to my work?  
Who else in my district needs this information?  
What follow up or actions will be needed?  
What other resources are available?

**Contact:** Jim Walsh

**Phone:** 512-454-6864

Purposeful duplication: Where else will this information be shared?

### 504 Support:

What are the connections to my work?  
Who else in my district needs this information?  
What follow up or actions will be needed?  
What other resources are available?

**Contact:** Judy Butler

**Phone** 512-919-5168 or

[judy.butler@esc13.txed.net](mailto:judy.butler@esc13.txed.net)

Purposeful duplication: Where else will this information be shared?

### Teacher Toolkit – Engaging Techniques for Effective Teaching:

What are the connections to my work?  
Who else in my district needs this information?  
What follow up or actions will be needed?  
What other resources are available?

**Contact:** Karan Wester / Pam Pate

**Phone** 512-919-5353 or 512-919-5245

[karan.wester@esc13.txed.net](mailto:karan.wester@esc13.txed.net) or

[Pamela.pate@esc13.txed.net](mailto:Pamela.pate@esc13.txed.net)

Purposeful duplication: Where else will this information be shared?

### Transforming Schools:

What are the connections to my work?  
Who else in my district needs this information?  
What follow up or actions will be needed?  
What other resources are available?

**Contact:** Dr. Howell Wright  
**Phone**

Purposeful duplication: Where else will this information be shared?

**Accountability: New  
Accountability System**

What are the connections to my work?  
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What follow up or actions will be needed?  
What other resources are available?

**Contact:** Jennifer Womack  
**Phone** 512-919-5308 or  
[jennifer.womack@esc13.txed.net](mailto:jennifer.womack@esc13.txed.net)

Purposeful duplication: Where else will this information be shared?

**Accountability: Policy Committee**

What are the connections to my work?  
Who else in my district needs this information?  
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**Contact:** Ed Vara  
**Phone:** 512-919-5306 or  
[ed.vara@esc13.txed.net](mailto:ed.vara@esc13.txed.net)

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**To Do Lists**

What are the connections to my work?  
Who else in my district needs this information?  
What follow up or actions will be needed?  
What other resources are available?

**Contact:** Jennifer Drumm  
**Phone** 512-919-5459 or  
[Jennifer.drumm@esc13.txed.net](mailto:Jennifer.drumm@esc13.txed.net)

Purposeful duplication: Where else will this information be shared?

**To The Administrator Addressed**

What are the connections to my work?  
Who else in my district needs this information?  
What follow up or actions will be needed?  
What other resources are available?

Contact: Jennifer Drumm  
Phone 512-919-5459 or  
[Jennifer.drumm@esc13.txed.net](mailto:Jennifer.drumm@esc13.txed.net)

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### General Information